

REGISTRATION FOR CESOP FOR MALTESE E-ID HOLDERS

Background information on CESOP may be accessed via the following link:

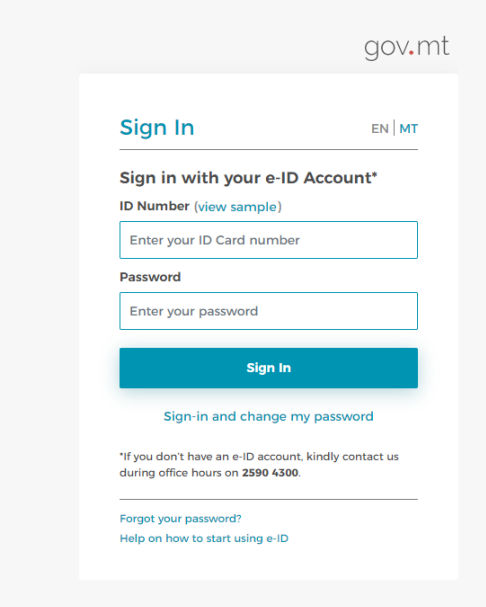
[https://cfr.gov.mt/en/eServices/Pages/Central-Electronic-System-of-Payment-information-\(CESOP\).aspx](https://cfr.gov.mt/en/eServices/Pages/Central-Electronic-System-of-Payment-information-(CESOP).aspx)

STEP 1 – To register with a Maltese electronic ID card (e-ID), click on the following link:

<https://taxation.gov.mt/Taxation.web/cesop/PspRegistration>

Users logging in using their e-ID in order to register a payment service provider (PSP) for CESOP purposes must be either a Director or a Tax Practitioner duly registered with the MTCA (via CFR01 form).


A prompt will be displayed to enter your e-ID credentials:




The image shows a screenshot of the 'Sign In' page on the gov.mt website. The page is titled 'Sign In' and includes a language selector 'EN | MT'. Below the title, it says 'Sign in with your e-ID Account*'. There are two input fields: 'ID Number (view sample)' with a placeholder 'Enter your ID Card number', and 'Password' with a placeholder 'Enter your password'. A blue 'Sign In' button is positioned below the password field. Underneath the button, there is a link that says 'Sign-in and change my password'. At the bottom of the form, there is a note: '*If you don't have an e-ID account, kindly contact us during office hours on 2590 4300.' Below this note, there are two links: 'Forgot your password?' and 'Help on how to start using e-ID'.




STEP 2 – After successful e-ID login, you will be re-directed to the CESOP registration form:

CESOP Registration

 Payment Service Provider Details

Home Member State	<input type="text" value="Select a country..."/>
Income Tax Reference Number	<input type="text"/>
Company Name	<input type="text"/>
BIC Number 	<input type="text"/>
VAT Number	<input type="text"/>
Other National Identification Number	<input type="text"/>
Payment Service Provider Type	<input type="checkbox"/> Credit Institutions <input type="checkbox"/> Electronic Money Institutions <input type="checkbox"/> Payment Institutions <input type="checkbox"/> Post Office Giro Institutions <input type="checkbox"/> Natural or Legal Person benefiting from an exemption in accordance with Article 32 of Directive 2015/2366
Payment Services	<input type="checkbox"/> Execution of direct debits, including one-off direct debits <input type="checkbox"/> Execution of payment transactions

- Execution of payment transactions through a payment card or a similar device
- Execution of credit transfers, including standing orders
- Issuing of payment instruments and/or acquiring of payment transactions
- Money remittance

Business Address	<input type="text"/>
Street	<input type="text"/>
Postcode	<input type="text"/>
Phone Number	<input type="text"/>
Contact Email Address 	<input type="text"/>
Start Date of Operations 	<input type="text" value="Select Date"/>
Host Member State	<input type="text"/>
Director Name 	<input type="text"/>
Director ID Card Number	<input type="text"/>
Notarized Power of Attorney Document	<input type="button" value="Choose File"/> No file chosen
	<input type="button" value="Register"/>

Guidance Notes

Where the Home Member State is Malta:

- **Income Tax Reference Number:**

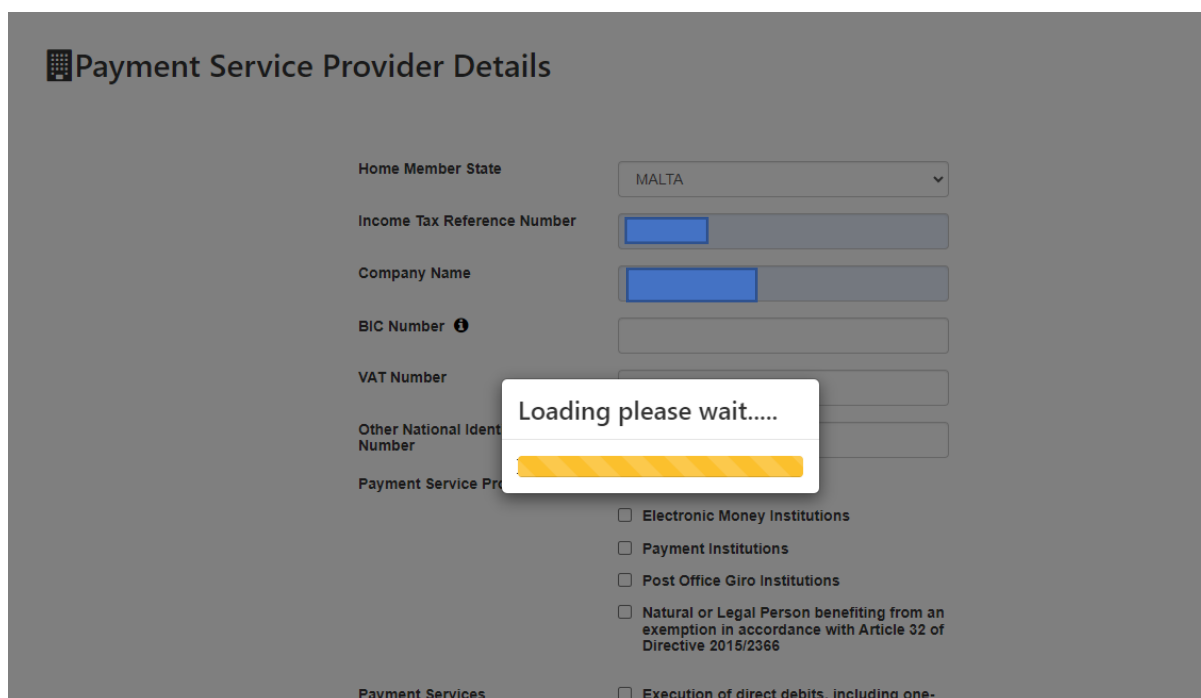
- The Income Tax Reference Number inserted must be valid.

- **Company Name:**

- Insert the company's name in this field and press Tab. This name must match the company's name as registered with the MTCA.

- Upon inserting the details noted above, the portal will automatically populate the following fields:

- VAT Number;
- Business Address;
- Street;
- Post Code;
- Director Name/s – this field can be filled from the drop-down menu if there is more than one director; and
- Director ID Card Number/s - this field can be filled from the drop-down menu if there is more than one director.



Payment Service Provider Details

Home Member State: MALTA

Income Tax Reference Number: [Redacted]

Company Name: [Redacted]

BIC Number ⓘ: [Redacted]

VAT Number: [Redacted]

Other National Identification Number: [Redacted]

Payment Service Provider: [Redacted]

Electronic Money Institutions

Payment Institutions

Post Office Giro Institutions

Natural or Legal Person benefiting from an exemption in accordance with Article 32 of Directive 2015/2366

Payment Services: Execution of direct debits, including one-

Loading please wait.....

- **BIC Number:**
 - This field is mandatory – This is the Business Identifier Code or any other business identifier code that unambiguously identifies, and gives the location of, the PSP and through which the applicant will be identified by the MTCA.

- **Other National Identification Number**
 - This is an optional field wherein any other relevant number which may be used to unambiguously identify the PSP may be inserted.

- **Payment Service Provider Type:**
 - You may select one or more types.

- **Payment Services:**
 - You may select one or more types.

- **Contact E-Mail Address:**
 - This field is mandatory. This will be the contact e-mail address used by the MTCA to contact the PSP. A notification e-mail will be sent to this e-mail address upon successful registration, as per the below sample:

“Licensed CESOP PSP Registration

Dear Sir/Madam,

You have been successfully registered to report as a licensed payment service provider under CESOP in Malta in terms of Subsidiary Legislation 406.22. Your PSP number is PSP00XXX.”

It is important to keep note of this PSP number as it would need to be inserted as “username” to log in to the CESOP portal.

- **Start Date of Operations:**
 - This refers to the date when Malta first became the PSP’s home/host Member State.

- **Host Member State:**
 - To select a country. Note that more than one country can be selected simultaneously.

- **Notarised/Certified Power of Attorney:**

- A power of attorney (PoA) is required to be submitted by the PSP as part of the CESOP application. In terms of this PoA, the user (who is submitting the application for registration for CESOP purpose on behalf of the PSP) must be authorised to:
 - register the PSP for CESOP purposes; or
 - to act on behalf of the PSP for any purpose.

This PoA must be duly signed by the Director/s (as necessary) and notarised/certified by a warranted notary/advocate.

- To upload this document, click on the 'Choose File' button, as shown below:

